2015 Johnson C. Smith University Career and Graduate School Fair - Graduate School Registration

The 2015 Johnson C. Smith University Annual Graduate School and Career Fair will be held on Thursday, September 17, 2015 in the Brayboy Gymnasium. Check-in and set up will begin at 10:00 am. The $150 registration fee includes one six (6) foot skirted table, drapes, two (2) chairs and lunch for two (2) representatives. Additional representatives can attend at a cost of $25 per person. Please complete all applicable fields below.

Payment instructions are below the registration form fields for you in order to complete the process.

Stay abreast of fair developments on social media using #JCSUFAIR2015. Thank you and we look forward to seeing you!

* Required

1. Name of Institution *
   Full and Formal Name (i.e. The Ohio State University vs. Ohio State)

2. Institution Mailing Address (Number and Street) *

3. Contact Name *
   Last Name, First Name AND Title (for primary contact/representative)

4. Email Address *
   Please enter your contact email to receive registration confirmation and additional pertinent information for attendance

5. Contact Phone/Fax Number *
   703-123-1234 (P)/ 703-234-3456 (F)
6. Do you require and electrical outlet? *
   - ☐ Yes
   - ☐ No

7. Please Select Registration Package: *
   - ☐ $150 (for up to two representatives)
   - ☐ $25 (for each additional representative)

8. Please list the names of all representatives that will attend the fair (or provide the total number of representatives attending)
   Last Name1, First Name1 AND title (i.e. Dr., Ms., Mr.); Last Name2, First Name2 AND title (i.e. Dr., Ms., Mr.)

9. Please indicate the graduate program(s) available at your institution which will be represented at the fair *
   - ☐ Business
   - ☐ Communications
   - ☐ Computer Science/Computer Engineering/Information Systems
   - ☐ Criminology/Criminal Justice
   - ☐ Education (K-12)
   - ☐ Education (Higher Education)
   - ☐ English
   - ☐ Health Sciences
   - ☐ History
   - ☐ Law
   - ☐ Mathematics
   - ☐ Medicine
   - ☐ Music
   - ☐ Pharmacy
   - ☐ Physical Education
   - ☐ Political Science
   - ☐ Psychology
10. If you have graduate assistantships (research or teaching), please briefly list consideration criteria and deadlines for applying

11. Does your institution have rolling admissions?
   - ☐ Yes
   - ☐ No

12. Will your program(s) offer application fee waivers? *
   - ☐ Yes
   - ☐ No
**Payment:**
TO PAY ONLINE – Visit [https://goo.gl/7rv1bw](https://goo.gl/7rv1bw) (add Organization/Institution Name and Name of registrant in “Vendor Name” space, select the standard payment and add additional representatives as applicable to proceed)

TO PAY BY CHECK – Please make check payable to “JCSU Career and Graduate School Fair.” Checks should be mailed to JCSU Center for Career and Professional Development, ATTN: Aprelle Hill, 100 Beatties Ford Road, Charlotte, NC 28216.

**Shipping:**
If you would like to ship any materials prior to the career fair, please click the following link to download the Shipping Kit for our vendor Southern Exposition Services (SES): [https://goo.gl/SKC6Ra](https://goo.gl/SKC6Ra). PLEASE DO NOT SHIP TO JCSU.

**Recommended Hotels:**
Doubletree Hotel–Gateway Village
895 W Trade Street
704-347-0070
Charlotte Marriott City Center
100 West Trade Street
704-333-9000
Holiday Inn Center City
203 N College Street
704-335-5400

**Parking:**
After arriving to 100 Beatties Ford Road, Charlotte, NC 28216, as you enter the campus at the main entrance, please stop at the Campus Security Booth for directions to Brayboy Gymnasium parking.

Please email [career_services@jcsu.edu](mailto:career_services@jcsu.edu) or call 704-378-1041 should you have any questions.

Thank you for your participating in the 2015 Johnson C. Smith University Career and Graduate School Fair!

Sincerely,

The JCSU Career Services Team
[http://www.jcsu.edu/programs/ccpd](http://www.jcsu.edu/programs/ccpd) #JCSUFAIR2015 @JCSUCareer