

Master Promissory Note (MPN) and Entrance Counseling INSTRUCTIONS

Federal Direct Stafford Loan

Students interested in applying for Federal Direct Loan funding will need to complete a Master Promissory Note (MPN) and Entrance Loan Counseling before the Office of Student Financial Aid can process any federal direct loans. To meet these requirements please complete the following the steps:

1. Go to www.studentloans.gov.
2. Click on the green "Sign In" button.
3. Sign in using the STUDENT social security number, first two letters of the last name, the STUDENT date of birth, and the STUDENT FAFSA PIN number.
4. If you do not know your FAFSA PIN, go to <http://www.pin.ed.gov/> to request a duplicate PIN be e-mailed to you. You should have your PIN usually within three to four hours.
5. Follow the instructions to complete the Federal Direct Stafford Loan Entrance Counseling session.
6. Click on "Complete the MPN" (Master Promissory Note) on the left hand side and follow the instructions for completing the Stafford Sub/Unsub Loan MPN.

For more information please contact the Student Loan Support Center at:

1.800.557.7394