

## 2018-2019 DEPENDENT VERIFICATION WORKSHEET

Your 2018-2019 FAFSA (Free Application for Federal Student Aid) was selected for review in a process called verification. Before awarding Federal Student Aid, you must confirm the information you and your parents reported on the FAFSA. Please complete and sign this worksheet. You may be asked for additional information, which should be promptly submitted to avoid a delay in processing your financial aid.

### STEP 1- STUDENT INFORMATION

<i>Last Name</i>	<i>First Name</i>	<i>Student Identification Number (SID)</i>
<i>Permanent Address - Street</i>	<i>City/State Zip</i>	<i>Date of Birth</i>
<i>Local Phone Number (include Area Code)</i>	<i>Permanent Phone Number (include Area Code)</i>	

### STEP 2- FAMILY INFORMATION

Our records show that you are a **Dependent Student**. Please complete the section below and include:

- Yourself
- Your Parent(s)
- Your parent's other dependent children if
  - (a) your parent(s) will provide more than half of their support from July 1, 2018 through June 30, 2019, or if
  - (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live with your parent(s)' and your parents will provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.
- Include the name of the college for any dependent household member, who will be enrolled at least half-time in a program that leads to a college degree or certificate between July 1, 2018 and June 30, 2019.

Full Name	Age	Relationship	Name of College/University	Will be enrolled at least half-time
		Self	Johnson C. Smith University	

**\*\*Attach a separate sheet if not enough space\*\***

**STEP 3- STUDENT INCOME INFORMATION – CALENDAR YEAR 2016**

**Tax Return Filer:**

- I have utilized the IRS data retrieval tool when completing the FAFSA and did not change the data.
- I did not or was unable to utilize the IRS data retrieval tool. I am submitting a copy of the 2016 IRS tax return transcript(s). **To request a Tax Return Transcript, call the IRS at 1-800-829-1040 or visit [www.irs.gov](http://www.irs.gov). (do not submit a copy of the 1040/1040A/1040EZ income tax return filed)**

**Non Tax Return Filer: If you are not required to file a 2016 Federal Income Tax Return, complete this section below:**

- I was not employed and had no income earned from work in 2016.
- I was employed in 2016 and was not required to file a 2016 income tax return. Complete the table below and attach copies of all 2016 W-2 forms.

Source of Income (Fill out only if you did NOT file taxes)	IRS W-2's provided	Amount Earned in 2016
<b>TOTAL</b>		

**STEP 4- PARENT INCOME INFORMATION – CALENDAR YEAR 2016**

**Tax Return Filer:**

- My parent(s) utilized the IRS data retrieval tool when completing the FAFSA and did not change the data.
- My parent(s) did not or was unable to utilize the IRS data retrieval tool. I am submitting a copy of the 2016 IRS tax return transcript(s). **To request a Tax Return Transcript, call the IRS at 1-800-829-1040 or visit [www.irs.gov](http://www.irs.gov). (do not submit a copy of the 1040/1040A/1040EZ income tax return filed)**

**Non Tax Return Filer: If your parent(s) are not required to file a 2016 Federal Income Tax Return, complete this section and submit a 4506-T letter of nonfiling from the IRS:**

- My parent(s) were not employed and had no income earned from work in 2016.
- My parent(s) were employed in 2016 and were not required to file a 2016 income tax return. Complete the table below and attach copies of all 2016 W-2 forms.

Source of Income (Fill out only if you did NOT file taxes)	IRS W-2's provided	Amount Earned in 2016
<b>TOTAL</b>		

**STEP 5- CERTIFICATION: Each person signing this worksheet certifies that all of the information reported on it is complete and correct.**

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.

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Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Student Name (Please Print) \_\_\_\_\_

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Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Name (Please Print) \_\_\_\_\_