



Johnson C. Smith University

Academic Program Review Information Session

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Johnson C. Smith University

Today's Agenda

Purpose of Program Review

Program Review Calendar and Timeline

Program Review Process

Self-Study Template and Components

Roles and Responsibilities

Questions

Purpose of Program Review

The Johnson C. Smith University Program Review is intended to improve the quality and effectiveness of all academic programs. The program review answers the following questions:

- How is the program improving or advancing regarding the program profession?
- Are the program goals consistent with the institutional strategic goals?
- Does the program promote fairness and efficiency for academic resources?
- How does the program plan to implement the desired changes? (Action Plan)
- How well does the program assess learning outcomes?



Academic Program Calendar

Academic Program Review 2024-2025					
College	Department	Department Chairs	Program(s)	Program Coordinators	Due Dates
College of STEM	Computer Science, Engineering & Mathematics	Dr. Brian Hunt	Mathematics	Dr. Brian Hunt	December 20th, 2024
College of STEM	Natural & Behavioral Sciences	Dr. Tim Champion	Chemistry	Dr. Tracy Brown-Fox	December 20th, 2024
College of Liberal Arts	Social Sciences and Interdisciplinary Studies	Dr. Terza Lima-Neves	Political Science	Dr. Terza Lima-Neves	December 20th, 2024
College of Liberal Arts	Arts and Humanities	Dr. Aman Nadhiri	Music	Dr. Shawn Allyce-White	December 20th, 2024
College of Business and Professional Studies	Health and Human Performance	Dr. Antonia Mead	Sport Management	Dr. Antonia Mead	December 20th, 2024





Program Review Process

1

Self-Study

2

External Review

3

Reviewer
Recommendations

4

Action Plan

Self - Study Components:

Program Overview

- Narrative (Brief description of the program)
- Program Mission Statement and Alignment to Institutional Strategic Goals
- Department/Program Structure (Deans, Department Chairs, Program Coordinators)



Self - Study Components: Program Overview

- Program Viability
 - Detailed description of program cost
 - What is the market demand?
 - What competition does the program face in the market?
 - What is the cost of similar programs at peer institutions?
 - Faculty: Discuss and describe the faculty data.
(Supporting Data)



Self - Study Components: Program Overview

- Facilities and Resources
 - Designated space(s)
 - Identify any lacking resources (Negative impact on student success)



Self - Study Components: Program Curriculum

- Degrees offered (Include online degrees)
- Curriculum Mapping
 - To align teaching and learning
 - Reveal gaps in the curriculum



Self - Study Components:

Program Curriculum

- Student opportunities to conduct research
- Use of online instruction
- Student advising and mentoring
- High impact practices for students
- Describe student data provided by Data Management and Analytics



Self - Study Components: **Faculty and Teaching**

- Minimum credentials needed to teach (Full-time and Part-time)
- Specializations and achievements of faculty
- Service activities completed by program faculty



Self - Study Components: Stakeholder Feedback

- Any feedback received from faculty, staff, students, or the campus community
 - Evaluations
 - Surveys



Self - Study Components: Action Plan

- From the reviewer recommendations
- Program improvements to be implemented over the next 5 years
- Measurable Improvements



Roles and Responsibilities : College Deans

- Communicating the importance of the program review and compliance
- Formation of the external reviewers
- Collaborate with department chairs and program faculty to develop action plans
- Encourage a culture of continuous improvement



Roles and Responsibilities : Department Chairs

- Collaborating with program faculty to facilitate and guide the self-study process
- Oversee the completion of the program review process
- Verify the program review process is well-documented
- Work with faculty to reflect curriculum design and methodologies



Roles and Responsibilities : Program Faculty

- Prepare and provide relevant data/documentation for the program review
- Collect evidence of the program's achievements such as student achievements, projects, internships, etc.
- Analyze feedback from students or stakeholders
- Communicate with department chairs and deans to enhance the program including strengths and weaknesses
- Collaborate with deans, department chairs, and other program faculty members for a thorough self-study



Roles and Responsibilities : External Reviewers

- Conduct a thorough and unbiased review of the respective program
- Examine the data related to the program
- Provide constructive feedback for the continuous improvement of the program
- Maintain and handle sensitive information regarding the program review process (confidentiality within ethical standards)
- Complete the external review process in a timely manner
- Maintain a level of professional during the program review process





Contacts

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