



# Johnson C. Smith University

Office of Financial Aid

## Dependency Override Request Form

Student ID Number

Student Last Name

Student First Name

In exceptional or extraordinary cases, the Office of Financial Aid may consider overriding a student's dependency status. This allows a student who is normally considered dependent to apply for financial aid without providing parental information on the financial aid application. **A parent's refusal to assist or provide information for the purposes of financial aid is not considered an extraordinary circumstance and does not warrant granting a dependency override.**

Student Current Address:

Father (if known)

Mother (if known)

Name

Name

Name

Address

Address

Address

City State Zip

City State Zip

City State Zip

Phone Number

Phone Number

Phone Number

**Consideration for a dependency override requires this form be attached to the following documents:**

<b>Student Signed Statement</b>	<ul style="list-style-type: none"> <li>•A clear and thorough statement explaining the unusual circumstances that prohibit or hinder the student from providing parental income information on the financial aid application (FAFSA).</li> <li>•Unusual circumstances include: abandonment by parents, an abusive family environment that threatens the student's health or safety, or the student being unable to locate his/her parents.</li> <li>•Statement must provide: background information regarding estranged relationship with parent, when and how often contact occurs, and any attempts made to resolve the situation.</li> </ul>
<b>Documentation</b>	<ul style="list-style-type: none"> <li>•Documentation must support the situation described in the statement and include the reason for the decision.</li> <li>•Documentation may include: court document, police reports, or signed letters from third party with knowledge of the unusual circumstances of the student. Third party letters from professional individuals must be on company/business letterhead.</li> </ul>
<b>Third Party Letters</b>	<ul style="list-style-type: none"> <li>•Letters from people outside your immediate family confirming or explaining the situation in detail.</li> <li>•Each letter must describe the relationship to student or student's family, and the length of time the relationship existed.</li> </ul>

**Situations not clearly explained and documented will not be considered**

I certify that all information and documentation reported and attached to this form is true, complete, and accurate. I understand false statements or misrepresentations will be cause for denial, reduction, and/or repayment of financial aid.

Student Signature

Date

For Office Use Only

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